

# TESL Canada Streamline Application Form- For TESL Saskatchewan Certificants **PROFESSIONAL STANDARD THREE**

**FOR OFFICE USE ONLY**

DATE RECEIVED: \_\_\_\_\_

CERTIFICANT NUMBER: \_\_\_\_\_

**GENERAL INFORMATION:**

<b>1</b>	<b>Name of the applicant:</b>			
		<i>Last Name</i>	<i>First Name</i>	
	<b>Previous name: If applicable</b>			
		<i>Last Name</i>	<i>First Name</i>	
<b>2</b>	<b>Name as you wish it to appear on the certificate:</b>			
<b>3</b>	<b>Permanent Address</b> <i>(to which your certificate will be mailed)</i>			
	Home Ph #	Cell Ph #	Email:	
<b>4</b>	<b>Current Professional Address:</b>			
	Work Ph #	Email:		
<b>5</b>	<b>Membership Information (Membership is <u>required</u>. Please tick the appropriate box on the left to indicate the type of membership you have. Please tick the appropriate box on the right to provide further details.</b>			
	<input type="checkbox"/> Proof of TESL Saskatchewan membership required (photocopy of membership card or email from TESL Saskatchewan)		<input type="checkbox"/> <i>Payment receipt enclosed</i>	
	<input type="checkbox"/> International TESL Canada Membership application enclosed (Only for individuals living outside of Canada)		<input type="checkbox"/> <i>Application form enclosed</i>	
<b>6</b>	<b>English Language Proficiency Requirement</b>			
	<input type="checkbox"/> <b>Native language speaker</b>			
	<input type="checkbox"/> <b>Non-native language speaker</b> (Please tick appropriate box below.)		<input type="checkbox"/> <i>Officially sealed letter from the University enclosed</i>	
	<input type="checkbox"/> Valid official ELP score enclosed		<input type="checkbox"/> <i>Letter emailed/mailed to TESL Canada directly from the University</i>	
	<input type="checkbox"/> Language of instruction and administration for bachelor's degree was English and completed in a country where English is an official language (for a list of countries exempted from the English proficiency requirement, please refer to the teacher certification manual).			

**IMPORTANT: COMPLETE PAGE 3 CHECKLIST AND INCLUDE PAYMENT/MEMBERSHIP INFORMATION. PLEASE ALLOW 4-6 WEEKS FOR PROCESSING FROM DATE RECEIVED BY TESL CANADA. CERTIFICATION WILL BE DELAYED IF APPLICATION IS NOT COMPLETE.**

# PROFESSIONAL CERTIFICATE APPLICATION FORM

## TESL Canada Professional Certificate Standard Three Application form

### 1. Education

Bachelor degree completed: \_\_\_\_\_

Year completed: \_\_\_\_\_

University: \_\_\_\_\_

### 2. Master in TESL/Applied Linguistics

Name of the University: \_\_\_\_\_

Contact person: \_\_\_\_\_

Program name: \_\_\_\_\_

Date completed: \_\_\_\_\_

### 3. TESL/TEFL Training

TESL/ TEFL training institution: \_\_\_\_\_

Contact person: \_\_\_\_\_

Program name: \_\_\_\_\_

Date completed: \_\_\_\_\_

#### Practicum Information\*

Name and address of institution where practicum was completed:

\_\_\_\_\_  
\_\_\_\_\_

Name of Sponsor Teacher: \_\_\_\_\_

Contact information: \_\_\_\_\_

Practicum Supervisor: \_\_\_\_\_

Hours spent observing Sponsor Teacher in the classroom: \_\_\_\_\_

Hours of supervised practice teaching: \_\_\_\_\_

\*Applicants who have completed a Bachelor or Master degree in TESL or Applied Linguistics will need an officially sealed letter of practicum completion from their institution/s. Candidates who did a relevant Masters in Canada but did not complete a practicum need to have 2000 hours of documented experience, and provide two performance reviews, one of which must be an observation by a TESL qualified person. These need to be officially sealed documents.

The above documents can also be emailed directly to TESL Canada by the institutions.

### 4. TESL Saskatchewan Certificate

Date certified: \_\_\_\_\_

TESL Saskatchewan Certificate number: \_\_\_\_\_

*Copy of valid TESL  
Saskatchewan Certificate  
enclosed*

**Application Form Check List-**  
**(Required for TESL Canada Standard Three**  
**Streamline Applications)**

Enclosed are:

- TESL Canada Standard Three streamline application form (only for TESL Saskatchewan Certificants)
- Copy of TESL Saskatchewan Certificate
- Proof of TESL Saskatchewan membership or international membership or provincial affiliate membership

Membership # \_\_\_\_\_ Membership Expiry date \_\_\_\_\_

Official sealed letter of practicum completion from institution/s (if applicable)

Official sealed documented experience and performance reviews (if applicable)

- Payment of \$94.50** (\$90.00 plus \$4.50 GST) if you live in British Columbia, Alberta, Manitoba, Quebec, Saskatchewan, NWT, Nunavut, and Yukon **or**  
**Payment of \$101.70** (\$90.00 plus \$11.70 GST) in Ontario  
**Payment of \$103.50** (\$90.00 plus \$13.50 GST) in New Brunswick, Nova Scotia, Prince Edward Island, and Newfoundland and Labrador  
**Payment of \$90.00US** if outside of Canada

*Note: This fee is non-refundable and will be processed upon receipt of application. Cheques payable to TESL Canada Federation.*

- If paying by VISA or MasterCard, please fill out the information below:  
VISA  MasterCard   
Total Amount to be charged: \_\_\_\_\_  
Name on Card: \_\_\_\_\_  
Card No.: \_\_\_\_\_  
Expiry date: \_\_\_\_\_ Signature: \_\_\_\_\_

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Please be advised that the adjudicator may request additional documentation.

*I certify that the information given on this form and in any documents attached is correct and complete. I also understand that TESL Canada reserves the right to revoke certification in case of any false information.*

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Applications can be mailed to:

TESL Canada  
PO Box 30001, RPO Prospect Plaza  
Fredericton, NB E3B 0H8  
admin@tesl.ca