The Centre for Educational Excellence (CEE) at Simon Fraser University is seeking a new member for our Curriculum and Instruction team. We invite interested applicants to find out more and to apply through the university web portal at: https://www.sfu.ca/about/careers.html

Position: English as an Additional Language Consultant
Employment Duration: Permanent Full Time
Location: Burnaby Campus
Closing Date: November 1, 2019

Union/Affiliation: Administrative and Professional Staff (APSA)
Pay range: $76,473 To $91,324 Annually
# of openings: 1
Position Grade: 11
Biweekly Hours: 72

Position description:
The English as an Additional Language Consultant functions as a language-acquisition specialist in a collaborative leadership role with others at SFU. This role will provide EAL support to Faculty and independently as a designer, co-designer, or project manager on institutional level projects and initiatives for curriculum, program, course, and non-traditional learning activities focused on multilingual student development and support for instructors. The EAL Consultant actively contributes to the development of processes and evolution of EAL Programs and its staff by planning, facilitating and/or participating in professional development, mentorship, and coaching.

Qualifications:
Master's degree in Education, Linguistics, or in a related field, and five years of EAL related experience including two years' experience at the post-secondary level as an instructor (including teaching credit courses), or an equivalent combination of education, training, and experience.
Excellent knowledge of educational theory principles of effective practice in undergraduate and graduate teaching.
Knowledge of effective instructional design using a diversity of delivery modalities.
Excellent knowledge of and skill in providing consultation and creating plans and programming for EAL teaching.
Excellent strategic planning, cost-benefit analysis, and resourcing skills.
Excellent oral and written communication skills, interpersonal skills, and instructional skills.
Excellent analytical reasoning and problem-solving skills.
Excellent project management, planning, administrative, organizational, and time management skills.
Ability to maintain excellent client service and professionalism when consulting with clients.
Ability to effectively lead and collaborate on cross-functional and multi-disciplinary teams.
Ability to coordinate and oversee the work of multiple contributors on projects to ensure project goals are met.
Ability to exercise mature judgment, diplomacy, discretion, business acumen, and to maintain confidentiality.
Ability to understand and apply policies and procedures.
Ability to arrange transportation to various campuses and off-campus locations.
Proficient in the use of word processing, spreadsheet, presentation, and database software (e.g., Word, Excel, PowerPoint, and Access).

Application accepted through the SFU Jobs website https://www.sfu.ca/about/careers.html
Please include your cover letter and resume in one attachment.